

JOHNSON CREEK SCHOOL DISTRICT  
**Finance Committee Meeting Minutes**  
**Thursday, April 28, 2022**  
**District Board Room**  
**5:30 p.m.**

Duane Draeger called the meeting to order.

Members Present: Duane Draeger, Janelle Kwarciany, and Rick Wrench

Members Absent: June Kolaske

Also Present: Superintendent Michael Garvey and Ken Johnson

Dr. Garvey verified that the meeting was properly posted pursuant to s.s. 19.84(1) Wis. Statutes

Motion by Kwarciany/Draeger to adopt the agenda as posted. Motion carried.

Accounting Funds Reconciliation

Dr. Garvey reviewed the need to transfer funds from Fund 21 to pay for capital project expenses in Fund 49. He also reminded the Committee that the loan which closed in the fall was to cover any outstanding expenses in Funds 49 and reimburse Fund 10 and 49 for monies borrowed to complete the OTOD projects.

Review of OTOD Campaign Status

Dr. Garvey reviewed the status of the OTOD campaign. With the exception of some recognition items and incidentals, future OTOD expenses should consist only of expenses due to fundraising. The approximately \$1.1 Million yet to collect will be used to pay off the loan.

Expenses:	2,974,571.47 (includes fundraiser incurred expenses)
Raised and collected:	1,868,742.37
Outstanding Pledges:	362,500.13
Total yet to raise:	743,328.97

Review of the Elementary Building Project Finances

Dr. Garvey reported that the elementary building project is closed. It came in very close to budget. Any remaining incidentals will become new expenses to fund 10.

He shared that several items which had been budgeted in Fund 10 were able to be included in the project expenses. In the planning, the District had hoped for much of the remodeling and additional MS/HS furniture would be able to be funded through the referendum. However, they did not count on it. The District also had budgeted some Fund 10 dollars as contingencies for the project. Because of good timing, the District came in very close to the \$15 Million budget (\$15,044,712.27) and was able to include quite a bit of the remodeling. There are still a few expenses which could qualify as referendum project expenses. The District continues to

negotiate for some of the expenses to be reimbursed through federal funds in order to cover ALL of the referendum project qualified expenses. If the District is successful with the federal grants, additional expenses will be applied to fund 49.

#### Financing Reconciliation/Schedule

Dr. Garvey told the Board that he has put together a financing reconciliation/schedule folder to share with Mr. Gruen. He and Brian Brewer from Baird, will review the information with Mr. Gruen.

#### Update on TID Monies

Dr. Garvey believes that the Village is on schedule to present TID proceeds to the District prior to the end of the Village's fiscal year of December 31. He expected the proceeds to be around \$1 Million.

#### Letting of the Bids/Proposal Requests

The Committee discussed the annual bidding and proposal process.

Motion by Draeger/Kwarciany to let bids for milk and bread, request a proposal from our trash/recycling service provider, and recommends maintaining the arrangements for fuel and laundry. Motion carried.

#### Consider Grounds Keeping Proposals

The Committee reviewed proposals from current grounds keeping service provider A & A Landscaping. Mr. Draeger requested that the repair of damaged areas due to plowing or salting be included as a condition of the contract.

Motion by Kwarciany/Draeger to recommend the Board accept the Snow removal terms, the mowing terms (understanding that the cost may decrease if the school/community gardens are approved) and hold off on the seeding of the section east of the north parking lot until the garden decision is made by the Sites Committee.

#### Consider Cleaning Proposal

Motion by Draeger/Kwarciany to recommend the Board accept the increased service fee proposal from Programmed Cleaning. Motion Carried.

Motion by Kwarciany/Draeger to adjourn. Motion Carried.

Respectfully submitted,

Michael P. Garvey, Ph.D.  
Superintendent